

**MINUTES  
BOARD OF MAYOR AND ALDERMEN  
REGULAR MEETING  
JANUARY 15, 2019**

**Board present**

Mayor Ann Schneider  
Vice-Mayor Tim Harris  
Alderman Bobby Trotter  
Alderman Jeff Gragg  
Alderman James Hubbard  
Alderman Clay Sneed  
Alderman Bruce Head

**Staff present**

City Manager Regina Holt  
Assistant City Manager Ryan Martin  
City Recorder Lisa H. Crockett  
City Attorney Christy Bartee  
City Clerk Kimberly Brickles

1.0 Call to order 6:00 P.M.

1.1 Pledge of allegiance to the American flag.

1.2 Alderman Hubbard moved to approve the minutes from the regular meeting of the Board of Mayor and Aldermen held December 18, 2018. The motion was seconded by Alderman Head and passed unanimously.

1.3 Moved to the end of the agenda.

2.0 Legislative

2.1 Alderman Hubbard moved for approval of Ordinance 18-27 on third and final reading. An ordinance amending the fiscal year 2019 annual budget by amending certain General Fund and Utility Fund operating budgets. The motion was seconded by Alderman Trotter.

Alderman Hubbard moved to amend Ordinance 18-27 to include amended Exhibit A. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

The main motion as amended was brought back and passed by a 7-0 roll call vote.

Total General Fund revenues increased \$17,000 to \$20,521,860.

Total Police expenditures increased \$17,000 to \$4,357,468.

Total General Fund expenditures increased \$17,000 to \$20,938,115.

Total Gas Fund expenditures increased \$1,029,400 to \$14,230,595.

2.2 Alderman Hubbard moved for approval of Ordinance 19-01 on first reading. An ordinance rezoning two lots, a total of 3.46 acres, (Tax Map 92-H, Parcels 008.00

& 009.00) located on Bradley Drive in the 9<sup>th</sup> Civil District from MRO Multiple Residential and Office to District RI Restrictive Industrial. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

2.3 Alderman Gragg moved for approval of Ordinance 19-02 on first reading. An ordinance amending Title 8, Chapter 1 of the City of Springfield Municipal Code entitled "Intoxicating Liquors" and Title 8, Chapter 2 entitled "Beer" to read as set forth in Exhibit A. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

2.4 Alderman Hubbard moved for approval of Resolution 19-01. A resolution authorizing and providing for the financing of the construction of a wastewater facilities project, including authorizing the execution of applications, contractual agreements, and other necessary documents, and making certain representations, certifications, and pledges of certain revenue in connection with such financing. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

2.5 Alderman Hubbard moved to conditionally approve Resolution 19-02. A resolution accepting an irrevocable letter of credit or bond for the Oakland Farms Subdivision Phase 3, Section 6. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

Mr. Beristain's bank issues irrevocable letters of credit through a committee that does not meet until January 22, 2019. The present bonds do not expire until February 13, 2019. This conditional approval allows the Community Development Department to accept an irrevocable letter of credit or bond from Mr. Beristain before the next Board meeting.

2.6 Alderman Hubbard moved to conditionally approve Resolution 19-03. A resolution accepting an irrevocable letter of credit or bond for Oakland Farms Subdivision Phase 3, Section 7. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

Mr. Beristain's bank issues irrevocable letters of credit through a committee that does not meet until January 22, 2019. The present bonds do not expire until February 13, 2019. This conditional approval allows the Community Development Department to accept an irrevocable letter of credit or bond from Mr. Beristain before the next Board meeting.

2.7 Alderman Hubbard moved for approval of Resolution 19-04. A resolution accepting an irrevocable letter of credit in the amount of \$17,000 to guarantee street improvements and sidewalks in Sleepy Hollow Subdivision, Section 7. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.

- 2.8 Alderman Gragg moved for approval of Resolution 19-05. A resolution declaring certain property surplus and authorizing the disposal of such property. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

The surplus property includes an abandoned barn located on the North Industrial Park property.

3.0 Administrative

- 3.1 Alderman Hubbard moved to approve the monthly TVA wholesale fuel cost adjustment of \$0.01909 per kilowatt hour effective February 1, 2019. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

The resulting retail rate is .1% lower than last month and will result in a negligible decrease in the average residential electric bill.

- 3.2 Alderman Hubbard moved to approve the adjustment of monthly gas rates of the Springfield Gas Department. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

The Purchased Gas Adjustment (PGA) increased to \$0.5147 or 31.1% from the previous month. The actual increase in rates across the board averaged 18.7%.

- 3.3 Alderman Hubbard moved to approve offers on properties acquired via delinquent tax sales. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

The following is the offeror, property address, and offer.

Carl Krantz, Sr.	105 23 <sup>rd</sup> Avenue	\$17,000
Carl Krantz, Sr.	211 21 <sup>st</sup> Avenue	\$5,900
Carl Krantz, Sr.	415 Bransford Drive	\$6,800
Carl Krantz, Sr.	425 20 <sup>th</sup> Avenue West	\$8,500
Thomas Krantz, Sr.	422 19 <sup>th</sup> Avenue West	\$8,500
Thomas Krantz, Sr.	Jarrett Drive	\$9,100
Community Baptist Church	1320 Parham Street	\$11,500
Wanda Palmer	Martindale Drive	\$100
Lewis Eden*	Rudolph Street	\$35,000

\*Not a tax sale property, former parks facility approved by Resolution 18-33 passed October 16, 2018

- 3.4 Alderman Harris moved to discuss a request from Mayor Schneider regarding short-term rentals (Airbnb, VRBO, etc.) in residential neighborhoods. The motion was seconded by Alderman Hubbard. No action taken.
- 3.5 Alderman Gragg moved to discuss a request from Alderman Sneed to amend the Springfield Municipal Code to allow domestic hens. The motion was seconded by Alderman Sneed. No action taken.

3.6 Alderman Harris moved to discuss options for resolving the road conditions on Duke Court (Morningside). The motion was seconded by Alderman Hubbard.

Alderman Hubbard moved to instruct the city attorney to research case law and notify the board at the next meeting whether the city can move forward with a suit against Royal Oaks Condominium Association due to the condition of Duke Court and the detriment to our Police and Fire Departments caused by such condition. The motion was seconded by Alderman Harris.

Mayor Schneider called for a five minute recess.

After the recess, Mayor Schneider called the meeting back into session.

Alderman Sneed moved to remove the motion from the floor. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

Alderman Harris moved to instruct the city attorney to file a law suit against the property owners on behalf of the City of Springfield because of our emergency services problems and to get this area properly fixed. The motion was seconded by Alderman Hubbard.

Alderman Sneed moved to remove the motion from the floor. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

Alderman Sneed moved to instruct the city attorney to research the city's potential cause and all aspects in resolving the parking lot issues of the homeowner's association. The motion was seconded by Alderman Hubbard.

Alderman Sneed moved to amend his motion to state "to instruct the city attorney to research and determine if the city has a cause of action against the Royal Oaks Condominium Association as it pertains to the ingress and egress of the private road known as Duke Court, Tennessee Terrace, and the common parking area of the development". The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

The main motion as amended was brought back and passed by a 7-0 roll call vote.

3.7 Alderman Harris moved to reallocate funds budgeted for demolition of the Royal Inn to the former site of the Second Amendment Gun Shop at 903 South Main Street. The property owner will be notified of a 90 day deadline for demolition of the building. In the event the owner does not remove the building or provide an executed contract for demolition before the deadline, the City will begin the process of securing contractors to demolish the building and charge the property owner for all costs. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.

- 3.8 Alderman Harris moved to approve an Interlocal Cooperation Agreement with the Robertson County Highway Department for winter maintenance on Oakland Road and a section of Poplar Avenue. This agreement limits the city's responsibility to snow and ice maintenance only and is for a period of one year at a time. There will be no liability on the part of the City to repair the roads or perform routine maintenance. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 3.9 Alderman Hubbard moved to approve easement number 11 for Wayne Stevens, Trustee in the amount of \$1,775 for the Old Greenbrier Pike sewer project. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.
- 3.10 Alderman Hubbard moved to approve a contract with Community Development Partners, LLC in the amount of \$60,000 for professional and technical services related to the SRF Phase 5 Interceptor Replacement project. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.
- 3.11 Alderman Harris moved to approve a contract with Community Development Partners, LLC in the amount of \$75,000 for professional and technical services related to the SRF Wastewater Storage Facilities project. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.
- 3.12 Alderman Harris moved to approve a contract with TDOT in the estimated amount of \$1,824,000 for demolition and reconstruction of the bridge and approaches over Wartrace Creek on Experiment Station Road. The project is being constructed and fully funded by TDOT. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.
- 3.13 State Form CT-0253, Report on Debt Obligation, which reports on the \$7,500,000 State Revolving Fund loan agreement (SRF 19-422) that was issued on November 26, 2018 for wastewater projects. No action required.
- 4.0 Consent
- 4.1 Alderman Harris moved to approve the Electric Department's request for an emergency purchase of a pole unit assembly for a circuit switcher at the south Springfield substation in the amount of \$9,000. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.
- 1.3 Presentation of the Financial Statements and Supplementary Information for the fiscal year ending June 30, 2018 by Ankur Singla from the Thurman Campbell Group, PLC.

Mayor Schneider reminded everyone of the special called meeting to conduct the annual performance evaluation for the City Attorney, Christina Bartee. The special called meeting will take place on Thursday, January 31, 2019 at 5:00 P.M. at City Hall.

Mayor Schneider also reminded everyone about the upcoming strategic planning session and a change to the location previously announced. The strategic planning session will take place on Thursday, February 7, 2019, from 6:00 P.M. to 9:00 P.M. at the Holiday Inn Express, 2518 Memorial Blvd, Springfield.

5.0 City Manager's Report

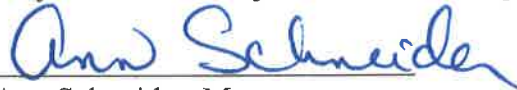
City Manager Gina Holt added that there will be an executive session immediately following the special called meeting on Thursday, January 31, 2019.

Ms. Holt informed everyone that work began last week at the Legacy Golf Course on holes 4, 9, 16, and the driving range to install the new Phase 5 sewer interceptor.

Alderman Hubbard invited everyone to participate in the Martin Luther King, Jr. march and celebration on Saturday, January 19, 2019. The march begins at 9 A.M. at the Bransford property and the celebration begins at 10 A.M. at First Baptist Church on Cheatham Street.

6.0 Adjournment

Mayor Schneider adjourned the meeting.



Ann Schneider, Mayor

Attest:



Lisa H. Crockett, City Recorder