

**MINUTES  
BOARD OF MAYOR AND ALDERMEN  
REGULAR MEETING  
JANUARY 21, 2020**

**Board present**

Mayor Ann Schneider  
Vice Mayor Tim Harris  
Alderman Clay Sneed  
Alderman Bobby Trotter  
Alderman Jeff Gragg  
Alderman James Hubbard

**Staff present**

City Manager Gina Holt  
Assistant City Manager Ryan Martin  
City Recorder Lisa Crockett  
City Attorney Christy Bartee  
City Clerk Kimberly Brickles

1.0 Call to order 6:00 P.M.

1.1 Pledge of allegiance to the American flag.

Mayor Schneider welcomed Clayton Moore as the new Director of the Public Works Department and congratulated Alderman Trotter on his recent appointment as Chief Sergeant at Arms for the Tennessee House of Representatives. She also expressed her condolences on the loss of his daughter Tamara.

Alderman Hubbard offered condolences to Mayor Schneider on the loss of her husband Larry.

Mayor Schneider thanked everyone for their thoughts and prayers, phone calls, and texts during the loss of her husband.

1.2 Invocation – Brother David Evans, Springfield Baptist Church.

1.3 Alderman Harris moved to approve the minutes from the regular meeting of the Board of Mayor and Aldermen held December 17, 2019. The motion was seconded by Alderman Trotter and passed unanimously.

1.4 Presentation of the Financial Statements and Supplementary Information for the fiscal year ending June 30, 2019.

**Legislative**

2.1 Alderman Gragg moved to approve Ordinance 19-26 on third and final reading. An ordinance establishing new rates and fees for services at The Center. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

2.2 Alderman Hubbard moved to approve Ordinance 19-27 on third and final reading. An ordinance rezoning one (1) parcel located in the 9<sup>th</sup> Civil District on South Main Street from R20 Low Density Residential District to RS10 Medium Density Residential Single-Family District. The motion was seconded by Alderman Gragg and passed by a 5-1 electronic vote. Ayes: Harris, Hubbard, Gragg, Sneed, Schneider Nay: Trotter

- 2.3 Alderman Hubbard moved to approve Ordinance 20-01 on first reading. An ordinance amending the fiscal year 2020 annual budget for the City of Springfield by amending certain General Fund operating budgets. The motion was seconded by Alderman Gragg and passed by a 6-0 electronic vote.
- 2.4 Alderman Hubbard moved to approve Ordinance 20-02 on first reading. An ordinance rezoning one (1) parcel located in the 9th Civil District on Bradley Drive from MRO Multiple Residential and Office District to RI Restrictive Industrial District. The motion was seconded by Alderman Harris and passed by a 6-0 electronic vote.
- 2.5 Alderman Gragg moved to approve Resolution 20-01. A resolution accepting an irrevocable letter of credit in the amount of \$105,336 guaranteeing street, drainage, and electrical improvements in the Robmont Subdivision, Map 102, Parcel 025.00 Tom Austin Highway. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.
- 2.6 Alderman Trotter moved to approve Resolution 20-02. A resolution to ask the Tennessee General Assembly to exempt the City of Springfield from the requirements of Tennessee Code Annotated §67-4-1425 and allow the City of Springfield to levy a 3% tax on the privilege of occupancy of a hotel/motel. The motion was seconded by Alderman Hubbard and passed by a 5-1 electronic vote. Ayes: Harris, Trotter, Hubbard, Schneider, Gragg Nay: Sneed
- 2.7 Alderman Hubbard moved to approve Resolution 20-03. A resolution accepting an irrevocable letter of credit from Poplar Ranch Ventures, LLC in the amount of fifty thousand nine hundred and forty dollars (\$50,940.00) in order to guarantee the completion of street and drainage improvements in the Eden Pointe Subdivision, Phase 1. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.
- 2.8 Alderman Trotter moved to approve Resolution 20-04. A resolution accepting an irrevocable letter of credit from Beristain Construction, LLC in the amount of three hundred forty thousand six hundred twenty-seven dollars and eighty-two cents (\$340,627.82) in order to guarantee the completion of street, drainage, and electrical improvements in Oakland Farms Subdivision, Phase 3, Section 8. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.
- 2.9 Alderman Trotter moved to approve Resolution 20-05. A resolution changing the name of the southern portion of Rudolph Street, located between Linda Lane and Hickory Drive, to Sugarberry Lane and renumbering the property addresses in that section. The motion was seconded by Alderman Hubbard and passed by a 5-1 electronic vote. Ayes: Harris, Trotter, Hubbard, Schneider, Gragg Nay: Sneed
- 2.10 Alderman Harris moved to approve Resolution 20-06. A resolution accepting a performance bond or irrevocable letter of credit from Beristain Construction, LLC in the amount of thirty-two thousand dollars (\$32,000.00) in order to guarantee the completion of street, drainage, and electrical improvements in Oakland Farms Subdivision, Phase 3, Section 7. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

2.11 Alderman Hubbard moved to approve Resolution 20-07. A resolution authorizing the City of Springfield Water/Wastewater Department to apply for a FY20 Community Development Block Grant (CDBG) and to select Community Development Partners, LLC as the administrative services firm. The motion was seconded by Alderman Harris and passed by a 6-0 electronic vote.

2.12 Alderman Trotter moved to approve Resolution 20-08. A resolution authorizing the City of Springfield Water/Wastewater Department to apply for a FY20 Community Development Block Grant (CDBG) and to select Griggs & Maloney, Inc. as the engineering firm. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

3.0 Administrative

3.1 Alderman Hubbard moved to accept the resignation of Bruce Head as alderman of Ward 5. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.

3.2 Alderman Hubbard moved to approve the monthly TVA wholesale fuel cost adjustment of \$0.01637 per kilowatt hour effective February 1, 2020. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.

The resulting retail rate is 2.3% lower than last month and will result in a \$1.51 to \$2.53 decrease in the average residential electric bill.

3.3 Alderman Hubbard moved to approve the adjustment of monthly gas rates of the Springfield Gas Department. The motion was seconded by Alderman Gragg and passed by a 6-0 electronic vote.

The Purchased Gas Adjustment (PGA) decreased to \$0.3286 or 3.95% from the previous month. The actual decrease in rates across the board averaged 2.26%.

3.4 Alderman Hubbard moved to approve offers on surplus properties acquired via delinquent tax sales. The motion was seconded by Alderman Gragg and passed by a 6-0 electronic vote.

The following is the offeror, map & parcel, property address, and offer.

Reyes Construction, Inc.	080-O E 031.00	1510 Bessie Street	\$24,500
Reyes Construction, Inc.	091-B A 004.00	1702 John L. Patterson Street	\$24,500
Reyes Construction, Inc.	091-B C 063.00	1900 John L. Patterson Street	\$24,550
Reyes Construction, Inc.	091-B C 061.00	1904 John L. Patterson Street	\$24,550
Equity Trust Company	080-O B 070.00	1322 Cheatham Street	\$15,100
Level 1 Real Estate Group	080-P B 012.00	419 Bransford Drive	\$8,360
Edward Murry	080-O E 021.00	1515 Bessie Street	\$750

3.5a Alderman Sneed moved to adopt a procedure to fill the unexpired term of Ward 5 Alderman Bruce Head. The motion was seconded by Alderman Harris.

Alderman Sneed moved to adopt the procedure laid out in Roberts Rules of Order to vote by paper ballot for the nominees for Ward 5. The motion was seconded by Alderman Harris and passed by a 6-0 electronic vote.

Alderman Harris moved to amend the procedure by adding that each nominee be given the chance to speak for no more than 5 minutes. The motion was seconded by Alderman Sneed and passed by a 6-0 electronic vote.

The motion as amended was brought back to the floor and passed by a 6-0 electronic vote.

- 3.5b Alderman Harris moved to appoint someone to fill the unexpired term of alderman for Ward 5. The term will expire November 30, 2020. The motion was seconded by Alderman Trotter.

Nominees Deborah Camacho and Lisa DiVirgilio Arnold addressed the board.

Alderman Harris moved to accept the paper ballot. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

Paper ballots were gathered, and the results were tallied and read aloud by the City Clerk:

Votes for Arnold as Alderman for Ward 5: Schneider, Harris, Hubbard, Trotter

Votes for Camacho as Alderman for Ward 5: Gragg, Sneed

Lisa DiVirgilio Arnold will fill the unexpired term as Alderman for Ward 5 through November 30, 2020.

Following the paper ballot vote selecting Lisa Arnold as the Alderman for Ward 5, the Roll Call software would not advance to the next agenda item without an electronic vote. The electronic vote was 5 for Arnold and 1 for Camacho, but it did not count.

- 3.6 Alderman Hubbard moved to approve Task Order #17 with Gresham Smith, Inc. for Project 2C of the AOC sewer project in the amount of \$1,236,653. The motion was seconded by Alderman Harris and passed by a 6-0 electronic vote.
- 3.7 Alderman Hubbard moved approve a payment in the amount of \$39,590 for the City of Springfield's portion of the East Montgomery Utility District connection. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.
- 3.8 Alderman Hubbard moved to approve a proposal in the amount of \$95,500 from Griggs and Maloney, Inc. to perform a one-year optimization study of the Wastewater Treatment Plant. The motion was seconded by Alderman Harris and passed by a 6-0 electronic vote.

- 3.9 Alderman Hubbard moved to approve Change Orders #1 and #2 with Cleary Construction for the Phase 5 Interceptor Project. The net savings of the 2 change orders will be \$14,451.50. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.
- 3.10 Alderman Hubbard moved to approve easements for Phase 2C of the AOC sewer project. The motion was seconded by Alderman Gragg and passed by a 6-0 electronic vote.
- 3.11 Alderman Hubbard moved to transfer an abandoned parcel and two easements in the middle of property owned by Sally Bell to Sally Bell. The parcel was previously used for a rotating beacon at the airport, and the Springfield-Robertson County Joint Airport Board approved the transfers at their December 11, 2019 meeting. The motion was seconded by Alderman Harris and passed by a 5-1 electronic vote. Ayes: Harris, Trotter, Schneider, Hubbard, Gragg Nay: Sneed
- 3.12 City Attorney annual evaluation - no action taken.

4.0 Consent

Alderman Hubbard moved to approve all items on the consent agenda. The motion was seconded by Alderman Gragg and passed by a 6-0 electronic vote.

- 4.1 Parks and Recreation Department's request for approval to purchase a Sand Pro 3040 Infield Machine in the amount of \$17,346.42 utilizing state contract #45200 from Smith Turf & Irrigation of Nashville, TN. Budget: \$18,000
- 4.2 Electric Department's request for approval to award the bid for H2 galvanized steel poles in the amount of \$110,535 to Border States of Nashville, TN.
- 4.3 Electric Department's request for approval to award the bid for LD8 galvanized steel poles in the amount of \$70,796 to Border States of Nashville, TN.  
Budget: \$71,000
- 4.4 Public Works Department's request for approval to purchase a 2020 Chevrolet Silverado 2500 HD 4WD regular cab pickup truck in the amount of \$31,821.20 utilizing state contract #209 from Wilson County Motors of Lebanon, TN.  
Budget: \$32,000
- 4.5 Police Department request's for approval to purchase a Dodge 1500 Big Horn/Longhorn Crew 4x4 in the amount of \$35,431.63 utilizing state contract #209-64423 from Chrysler, Dodge, Jeep, Ram of Columbia, TN.  
Budget: \$36,000 Drug Fund
- 4.6 Cornerstone Golf Partners, Inc's request to award the 48-month golf car fleet and food and beverage vehicle lease for The Legacy Golf Course in the amount of \$144,103.68 to E-Z-Go of Franklin, TN.

5.0 City Manager's Report

Ms. Holt reminded the Board to complete the online survey for the upcoming Strategic Planning Session. The deadline for completion is January 23.

The Strategic Planning Session will be held Thursday, January 30, 2020 from 5:00 pm – 8:30 pm in the community room at Stokes Brown Public Library.

Ms. Holt stated that Michelle Adcock, Interim Director of the Stokes Brown Public Library, provided a resource notebook and bi-monthly report for the Board. Both items were handed out tonight.

Lastly, Ms. Holt welcomed Clayton Moore as the new Director of Public Works. His first day on the job was today.

6.0 Adjournment

Mayor Schneider adjourned the meeting.

A handwritten signature in blue ink that reads "Ann Schneider". The signature is written in a cursive style with a long, sweeping underline.

Ann Schneider, Mayor

Attest:

A handwritten signature in blue ink that reads "Lisa H. Crockett". The signature is written in a cursive style with a long, sweeping underline.

Lisa H. Crockett, City Recorder

WARD 5 CANDIDATES TO FILL VACANCY

CIRCLE (1) CANDIDATE OF YOUR CHOICE

LISA DiVIRGILIO ARNOLD

DEBORAH CAMACHO

Ann Schneider

Ann Schneider

WARD 5 CANDIDATES TO FILL VACANCY

CIRCLE (1) CANDIDATE OF YOUR CHOICE

LISA DIVIRGILIO ARNOLD

DEBORAH CAMACHO

*Tim Harris*

*Tim Harris*

*1.21.2020*



WARD 5 CANDIDATES TO FILL VACANCY

CIRCLE (1) CANDIDATE OF YOUR CHOICE

LISA DiVIRGILIO ARNOLD

DEBORAH CAMACHO

James M. Hubbard )  
JAMES M. Hubbard  
1-21-20

WARD 5 CANDIDATES TO FILL VACANCY

CIRCLE (1) CANDIDATE OF YOUR CHOICE

LISA DiVIRGILIO ARNOLD

DEBORAH CAMACHO

Bobby W. Trotter  
Bobby W. Trotter  
WARD 2  
01/21/2020

WARD 5 CANDIDATES TO FILL VACANCY

CIRCLE (1) CANDIDATE OF YOUR CHOICE

LISA DiVIRGILIO ARNOLD

DEBORAH CAMACHO

Jeff  
Gross



WARD 6  
Chy hnd  
Clay SNEED

WARD 5 CANDIDATES TO FILL VACANCY

CIRCLE (1) CANDIDATE OF YOUR CHOICE

LISA DiVIRGILIO ARNOLD

DEBORAH CAMACHO