

**MINUTES
BOARD OF MAYOR AND ALDERMEN
REGULAR MEETING
FEBRUARY 21, 2017**

Board present

Mayor Ann Schneider
Vice-Mayor Bruce Head
Alderman Jeff Gragg
Alderman James Hubbard
Alderman Clay Sneed
Alderman Tim Harris
Alderman Bobby Trotter

Staff present

City Manager Paul John Nutting
City Recorder Lisa H. Crockett
City Attorney Christina Bartee
City Clerk Stephanie Toland

Absent: Asst. City Manager Regina Holt

1.0 Call to order

6:00 P.M.

1.1 Pledge of allegiance to the American flag.

Alderman Sneed moved to add Item 3.23 to discuss and possibly take action on the performance of the City Manager. The motion was seconded by Alderman Gragg and passed by a 4-3 roll call vote. Ayes: Sneed, Harris, Head, Gragg
Nays: Hubbard, Schneider, Trotter

1.2 Alderman Sneed moved to approve the minutes from the regular meeting of the Board of Mayor and Aldermen held January 17, 2017. The motion was seconded by Alderman Hubbard and passed unanimously.

1.3 Public Hearing:

1. Ordinance 17-01, an ordinance amending the schedule of fees and charges for play at the Legacy Golf Course by rescinding Ordinance 16-01 in its entirety and substituting a new schedule of fees.
2. Ordinance 17-02, an ordinance rescinding Ordinance 02-07 in its entirety and amending Title 13 of the Springfield Municipal Code entitled "Property Maintenance Regulations" by amending Chapter 1 entitled "Health and Sanitation" by rescinding Section 13-104 entitled "High Grass, Weeds, and Rubbish" in its entirety and substituting a new Section 13-104.

3. Ordinance 17-03, an ordinance amending the Fiscal Year 2017 Annual Budget for the City of Springfield by amending certain General and Utility Operating Fund budgets.

Alderman Head moved to add Item 3.24 to discuss and possibly take action on a request from the Mayor of Coopertown to increase the size of the water tank. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

- 3.24 Alderman Head moved to approve the 600,000-gallon elevated water tank to be paid out of System Main Improvements in the Water Fund with an increased amount not to exceed \$35,400. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

Mayor Glen Guyor of Coopertown requested to increase the 500,000-gallon elevated water tank to include any future developments after the Lowes Distribution Center is completed. The estimated increase of cost to the City with a 600,000-gallon elevated water tank is \$35,400 and would increase the number of construction days from 365 to 425.

2.0 Legislative

- 2.1 Alderman Hubbard moved for approval of Ordinance 16-21 on third and final reading. An ordinance amending Chapter 6 of the City of Springfield Zoning Ordinance entitled "Commercial District Regulations" by amending Section 11-603 entitled "CC, Core Commercial District" by amending Subsection E entitled "Bulk Regulations" and Subsection F entitled "Area Regulations." The motion was seconded by Alderman Head and passed by a 7-0 roll call vote.
- 2.2 Alderman Hubbard moved for approval of Ordinance 16-23 on third and final reading. An ordinance rezoning 3.27 acres (Tax Map 69, a portion of Parcel 107) on Wallace Road from A, Agriculture to CG, Commercial General. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.
- 2.3 Alderman Hubbard moved for approval of Ordinance 16-24 on third and final reading. An ordinance rezoning 2.29 acres (Tax Map 69, a portion of Parcel 107) on Wallace Road from CS, Commercial Services to CG, Commercial General. The motion was seconded by Alderman Head and passed by a 7-0 roll call vote.
- 2.4 Alderman Trotter moved for approval of Ordinance 17-01 on second reading. An ordinance amending the schedule of fees and charges for play at the Legacy Golf Course by rescinding Ordinance 16-01 in its entirety and substituting a new schedule of fees. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.
- 2.5 Alderman Hubbard moved for approval of Ordinance 17-02 on second reading. An ordinance rescinding Ordinance 02-07 in its entirety and amending Title 13 of

the Springfield Municipal Code entitled “Property Maintenance Regulations” by amending Chapter 1 entitled “Health and Sanitation” by rescinding Section 13-104 entitled “High Grass, Weeds, and Rubbish” in its entirety and substituting a new Section 13-104. The motion was seconded by Alderman Head and passed by a 7-0 roll call vote.

- 2.6 Alderman Hubbard moved for approval of Ordinance 17-03 on second reading. An ordinance amending the Fiscal Year 2017 Annual Budget for the City of Springfield by amending certain General and Utility Operating Fund budgets. The motion was seconded by Alderman Gragg.

Alderman Gragg moved to amend Exhibit A of Ordinance 17-03 as recommended by staff. The proposed amendment would include the following changes:

Water Fund Revenues (transfer from depreciation for capital improvements) and Water Fund Expenditures (capital improvements) increased \$65,500 for the traveling water intake screen.

Wastewater Fund Revenues (transfer from depreciation for capital improvements) and Wastewater Fund Expenditures (capital improvements) decreased \$65,500 for the traveling water intake screen that was originally incorrectly amended to come from the Wastewater Fund.

Water Capital Reserve Fund (Depreciation) expenses increased \$65,500 for the traveling water screen.

Wastewater Capital Reserve Fund (Depreciation) expenses decreased \$65,500 for the traveling water intake screen that was originally incorrectly amended to come from the Wastewater Fund.

The motion was seconded by Alderman Head and passed by a 7-0 roll call vote.

Alderman Hubbard renewed the motion to approve Ordinance 17-03 as amended. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

- 2.7 Alderman Hubbard moved for approval of Resolution 17-02. A resolution of the City of Springfield to authorize entering into a long-term hedging transaction with the Tennessee Energy Acquisition Corporation in order to fix the commodity price for a portion of the Springfield Gas System’s natural gas requirements. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

- 2.8 Alderman Hubbard moved for approval of Resolution 17-03. A resolution establishing the threshold for capitalization for the City of Springfield. The motion was seconded by Alderman Head and passed by a 7-0 roll call vote.

- 2.9 Alderman Hubbard moved for approval of Resolution 17-04. A resolution declaring certain property surplus and authorizing the disposal of such property. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.

The surplus property included items from the Fire Department, Parks and Recreation Department, Public Works Department, Electric Department, and Finance Department.

3.0 Administrative

- 3.1 Alderman Head withdrew his previous motion to retain a civil engineer to perform a study of the drainage concerns on properties located adjacent to the Greenway on Sulfur Fork Creek.

- 3.2 Alderman Hubbard moved to approve a request for sewer system extension along Highway 41 South. The motion was seconded by Alderman Sneed.

The City is required to make all city services available to property owners along Hwy 41 South whose property was annexed in 1998. Phase One project was completed in 2009. Phase Two has not been completed.

Mr. Nutting stated that the project is included in the capital improvement budget but a bond issue would be needed to complete the project.

The Board directed Mr. Nutting to include Phase Two as well as a small bond issue in the upcoming Fiscal Year 2018 budget for the Board's consideration.

No action was taken.

- 3.3 Alderman Hubbard moved to establish policies and procedures for how Board members are to request items to be included in a meeting agenda. The motion was seconded by Alderman Head.

Christy Bartee, City Attorney, addressed the Board and referenced that the Municipal Code and City Charter do not specify a policy and procedure for placing items on the Board Agenda and recommended that the Board adopt a policy to decide how items should be added to the agenda.

Alderman Harris moved to set a policy that if an Alderman requests an item on the agenda in a timely manner then the item should be placed on the upcoming agenda. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

- 3.4 Alderman Sneed moved to establish policies and procedures for how Board members are to consult with or request an opinion from the City Attorney. The motion was seconded by Alderman Harris.

Alderman Sneed moved for a short recess to examine the current City Charter.

The Board reconvened at 7:30 pm.

No action was taken.

- 3.5 Alderman Sneed moved to establish policies and procedures for how Board members are to request information from City staff. The motion was seconded by Alderman Hubbard.

No action was taken.

- 3.6 Alderman Sneed moved to approve a request to re-acquire real property belonging to the Airport. The motion was seconded by Alderman Hubbard.

The Robertson County Commission and the Board of Mayor and Alderman must agree that the property is considered surplus and agree to sell the property if it is no longer of use to the airport.

Alderman Sneed moved to revert the property back to original owner pending all requirements of TCA 29-17-1005. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

- 3.7 Alderman Hubbard moved to approve a request from Grace Baptist Church to hold a community-wide "Freedom Celebration" on July 2, 2017 at J. Travis Price Park in conjunction with the City of Springfield's annual fireworks show for the 4th of July holiday. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

- 3.8 Alderman Hubbard moved to approve the monthly TVA wholesale fuel cost adjustment of \$0.01927 per kilowatt hour effective March 1, 2017. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

The resulting retail rate is 1.2% lower than last month's and will result in a \$1.00 to \$1.40 decrease in average residential electric bills.

- 3.9 Alderman Hubbard moved to approve the adjustment of monthly gas rates of the Springfield Gas Department. The motion was seconded by Alderman Sneed and passed by a 7-0 roll call vote.

The rate increased \$0.0416 or 8.791% from the previous month.

- 3.10 Alderman Hubbard moved to approve the Parade Application for Covenant Confirmers Ministries, Inc. on June 10, 2017 for the TN Biker Medical Clinic

fundraiser. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.

- 3.11 Alderman Hubbard moved to appoint Ms. Anita Fentress to the Library Board. The motion was seconded by Alderman Gragg and passed by a 6-0-1 roll call vote. Ayes: Sneed, Harris, Hubbard, Gragg, Head, Schneider Abstain: Trotter

The appointment will be for the remainder of the unexpired three-year term which ends on June 30, 2019.

- 3.12 Alderman Hubbard moved to approve the sale of the 1996 E-One Sentry Fire Pumper to a Robertson County Fire Department. The motion was seconded by Alderman Gragg.

Alderman Head moved to offer the 1996 E-One Sentry Fire Pumper in bid process to a Robertson County Fire Department. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

- 3.13 Alderman Hubbard moved to approve Change Order No. 1 to the contract with Brown Builders, Inc. for the repair of bridge over Sulphur Fork Creek on the Greenway in the amount of \$2,890. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

This change order increases the total contract amount to \$205,966.

- 3.14 Alderman Head moved to approve the award of a proposal for the Curbside Recycling Pilot Program to Green Village Recycling in the amount of \$27,000. The motion was seconded by Alderman Harris and passed by a 6-1 roll call vote. Ayes: Hubbard, Harris, Trotter, Schneider, Head, Gragg Nay: Sneed

- 3.15 Alderman Hubbard moved to approve a professional services contract with Gresham, Smith & Partners, Inc. of Nashville, Tennessee in the amount of \$38,800 for environmental impact study, design and the preparation of plans and bidding documents for the resurfacing of William A. Batson Parkway. The motion was seconded by Alderman Head and passed by a 7-0 roll call vote.

- 3.16 Alderman Trotter moved to approve the easements for the Logan/Todd Regional Water Commission, Hwy 49 W water line relocation, and AOC Contract 5 projects. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

- 3.17 Alderman Hubbard moved to approve the outfitting of the purchased Sprinter van for the Wastewater Department as a sole-source contract with Scruggs Equipment Company, Inc. of Memphis, Tennessee in the amount of \$60,335. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

- 3.18 Alderman Hubbard moved to ratify the emergency repair to the #2 aeration basin center bearing at the Wastewater Treatment Plant in the estimated amount of \$30,254 plus freight. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 3.19 The Monthly Report No. 35: January 11, 2017 to February 15, 2017 on the progress of the sewer collection system rehabilitation work in compliance with the EPA Administrative Order on Consent was provided to the Board by Roger Lemasters, Director of Water/Wastewater Utilities. No action was taken.
- 3.20 Alderman Hubbard moved to approve a partnership with the Robertson County Health Department to accept \$10,000 in grant funds to install Outdoor Fitness Equipment at J. Travis Price Park. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.
- 3.21 Fire Chief Jimmy Hamill presented the Fire Department Annual Report for 2016.
- 3.22 The Board scheduled a Special Meeting on March 23, 2017 at 4:00 P.M. to review the Comprehensive/Strategic Plan.
- 4.0 Alderman Sneed moved to approve all Consent Items 4.1- 4.11 except Item 4.10. The motion was seconded by Alderman Head and passed by a 7-0 roll call vote.
- 4.1 Public Works Department request to award the bid for 310 refuse containers to Stringfellow, Inc. of Nashville, Tennessee in the amount of \$18,586.90 for the Recycling Pilot Program.
- 4.2 Public Works Department request to award the bid for reconstruction of 54" pipe reconstruction to Moore Construction Co. of Clarksville, Tennessee in the amount of \$41,390.
- 4.3 Public Works Department request to award the bid for a 2018 Freightliner dump truck with snow plow and automated salt spreader to Neely Coble Co. of Nashville, Tennessee in the amount of \$120,125.
- 4.4 Community Development Department request to award the bid for demolition of the condemned residential structure located at 402 Oak Street to Cobra, LLC of Franklin, Tennessee in the amount of \$15,079.65.
- 4.5 Public Works Department request to award the bid for annual unit price contract for small miscellaneous concrete repair to D.L. Smith & Sons of Springfield, Tennessee in the amount of \$53,275.
- 4.6 Electric Department request to award the bid for substation battery, charger & spill containment for Sleepy Hollow Substation to Swift Industrial Power in the amount of \$16,245.

- 4.7 Public Works Department request to award the bid for rear loading refuse truck to National Joint Powers Alliance (NJPA) in the amount of \$166,689.
- 4.8 Public Works Department request to award the bid for a four (4) ton, two burner, trailer mounted asphalt reclaimer (heater), utilizing State Contract #41291 to Stringfellow, Inc. in the amount of \$22,572.
- 4.9 Administrative Services Department request to award the bid for a 2017 Chevrolet Impala on State Contract in the amount of \$19,967.
- 4.11 Electric Department request to award the bid for a straddle stacker lift truck to Garrison Service Company in the amount of \$9,982.
- 4.10 Alderman Hubbard moved to award the bid for concession stand operations in the parks and The Center to Maria Dishman for 32% of gross sales. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 3.23 Alderman Sneed moved to terminate the City Manager. The motion was seconded by Alderman Gragg.

Alderman Hubbard moved for a brief recess.

The meeting reconvened at 8:45 pm.

The motion was brought back and passed by a 4-3 roll call vote. Ayes: Sneed, Gragg, Head, Harris Nays: Schneider, Hubbard, Trotter

Alderman Sneed moved to appoint Regina Holt, Assistant City Manager, as Interim City Manager. The motion was seconded by Alderman Gragg.

Alderman Hubbard left the meeting.

The motion was brought back up and passed by 5-0-1 roll call vote. Ayes: Harris, Schneider, Sneed, Gragg, Head Abstain: Trotter

Alderman Sneed moved to approve the placement of advertisements in the appropriate publications and journals for the services and resumes of the new City Manager. The motion was seconded by Alderman Gragg and passed by a 6-0 roll call vote.

5.0 City Manager's Report

No report was given.

6.0 Adjournment

Alderman Gragg moved to adjourn.



A handwritten signature in blue ink, appearing to read "Ann Schneider", is written over a horizontal line.

Ann Schneider, Mayor

Attest:



A handwritten signature in blue ink, appearing to read "Lisa H. Crockett", is written over a horizontal line.

Lisa H. Crockett, City Recorder