

**MINUTES  
BOARD OF MAYOR AND ALDERMEN  
REGULAR MEETING  
JUNE 19, 2018**

**Board present**

Mayor Ann Schneider  
Vice-Mayor Bruce Head  
Alderman Jeff Gragg  
Alderman James Hubbard  
Alderman Clay Sneed  
Alderman Tim Harris  
Alderman Bobby Trotter

**Staff present**

City Manager Regina Holt  
Assistant City Manager Ryan Martin  
City Recorder Lisa H. Crockett  
City Attorney Christy Bartee  
City Clerk Kimberly Brickles

- 1.0 Call to order 6:00 P.M.
- 1.1 Pledge of allegiance to the American flag.
- 1.2 Sam Andavazo of the Springfield Gas Department introduced the recipients of the 2018 Gas Scholarships.
- |                   |                              |
|-------------------|------------------------------|
| Colton Hudgins    | East Robertson High School   |
| Danielle Johnson  | Springfield High School      |
| Emma Monfette     | Jo Byrns High School         |
| April Rittenberry | Greenbrier High School       |
| Aaron Reff        | South Haven Christian School |
- 1.3 Alderman Hubbard moved to approve the minutes from the regular meeting of the Board of Mayor and Aldermen held May 15, 2018. The motion was seconded by Alderman Harris and passed unanimously.
- 1.4 Public Hearing:
1. Ordinance 18-08, an ordinance increasing the salary of the Mayor of the City of Springfield to \$1,200 per month and the salary of the Aldermen for the City of Springfield to \$600 per month, effective December 1, 2020.
  2. Ordinance 18-09, an ordinance amending the fiscal year 2018 annual budget for the City of Springfield by amending certain General Fund and Utility Operating Fund budgets.
  3. Ordinance 18-10, an ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2018 through June 30, 2019.

4. Ordinance 18-11, an ordinance amending Title 12, Chapter 1 of the Springfield Municipal Code by deleting Section 12-104 entitled “Modifications to the Residential Building Code” in its entirety and substituting a new Section 12-104 entitled “Modifications to the Residential Building Code”.
5. Ordinance 18-12, an ordinance rescinding Ordinance 14-18 in its entirety and amending Title 12 of the Springfield Municipal Code entitled “Building, Utility, Etc. Codes” by deleting Chapter 12 entitled “Energy Conservation Code” in its entirety and substituting a new Chapter 12.
6. Ordinance 18-13, an ordinance rescinding Ordinance 14-10 in its entirety and amending Title 17 of the Springfield Municipal Code entitled “Refuse and Trash Disposal” by amending Chapter 1 entitled “Refuse Collection” by rescinding Section 17-116 entitled “Sanitation Rates” in its entirety and substituting a new section 17-116.
7. Ordinance 18-14, an ordinance rescinding Ordinance 17-07 in its entirety and setting a new schedule of rates and charges for the Springfield Water System.

## 2.0 Legislative

- 2.1 Alderman Hubbard moved for approval of Ordinance 18-06 on third and final reading. An ordinance amending Title 8 of the Springfield Municipal Code by amending Chapter 2 entitled “Beer” by rescinding section 8-211 entitled “Minimum Distance from Church or School” in its entirety and substituting a new Section 8-211. This ordinance applies city-wide. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 2.2 Alderman Gragg moved for approval of Ordinance 18-07 on third and final reading. An ordinance amending the schedule of fees and charges for play at The Legacy Golf Course by rescinding Ordinance 17-01 in its entirety and substituting a new schedule of fees. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.
- 2.3 Alderman Harris moved for approval of Ordinance 18-08 on second reading. An ordinance increasing the salary of the Mayor of the City of Springfield to \$1,200 per month and the salary of the Aldermen for the City of Springfield to \$600 per month, effective December 1, 2020. The motion was seconded by Alderman Hubbard and passed by a 6-1 roll call vote. Ayes: Trotter, Hubbard, Head, Schneider, Gragg, Harris Nay: Sneed
- 2.4 Alderman Gragg moved for approval of Ordinance 18-09 on second reading. An ordinance amending the fiscal year 2018 annual budget by amending certain

General Fund and Utility Operating Fund budgets. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

- 2.5 Alderman Hubbard moved for approval of Ordinance 18-10 on second reading. An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2018 through June 30, 2019. The motion was seconded by Alderman Harris.

Alderman Harris moved to amend the General Fund expenditures budget by reducing the General Government Expense budget by \$75,000 for expenses allocated to Morningside Drive. The motion was seconded by Alderman Sneed and passed by a 7-0 roll call vote.

Alderman Harris moved to amend the General Fund Capital Improvement budget to stipulate that the City's funding for the Bransford Community Center will be based on an equal match of funds raised from other contributors during fiscal year 2019 in an amount not to exceed \$2.5 million. The motion was seconded by Alderman Sneed and passed by a 7-0 roll call vote.

Alderman Sneed moved to amend the proposed budget by removing the \$20,000 allocation for the Robertson County Chamber of Commerce. The motion died for a lack of a second.

Alderman Gragg moved to amend the General Fund expenditures budget by adding \$50,000 to the Fire Department budget to fund a Secretary position. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

Alderman Hubbard moved to amend the General Fund expenditures budget by including demolition costs for the Royal Inn. City Manager Gina Holt stated that the budget included \$175,000 for the possible demolition of the Royal Inn. Alderman Hubbard withdrew his motion.

The original motion as amended was brought back and passed by a 7-0 roll call vote.

- 2.6 Alderman Hubbard moved to approve Ordinance 18-11 on second reading. An ordinance amending Title 12, Chapter 1 of the Springfield Municipal Code by deleting Section 12-104 entitled "Modifications to the Residential Building Code" in its entirety and substituting a new Section 12-104 entitled "Modifications to the Residential Building Code". The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 2.7 Alderman Hubbard moved for approval of Ordinance 18-12 on second reading. An ordinance rescinding Ordinance 14-18 in its entirety and amending Title 12 of the Springfield Municipal Code entitled "Building, Utility, Etc. Codes" by deleting Chapter 12 entitled "Energy Conservation Code" in its entirety and

substituting a new Chapter 12. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

- 2.8 Alderman Hubbard moved for approval of Ordinance 18-13 on second reading. An ordinance rescinding Ordinance 14-10 in its entirety and amending Title 17 of the Springfield Municipal Code entitled "Refuse and Trash Disposal" by amending Chapter 1 entitled "Refuse Collection" by rescinding Section 17-116 entitled "Sanitation Rates" in its entirety and substituting a new section 17-116. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.
- 2.9 Alderman Gragg moved for approval of Ordinance 18-14 on second reading. An ordinance rescinding Ordinance 17-07 in its entirety and setting a new schedule of rates and charges for the Springfield Water System. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.
- 2.10 Alderman Hubbard moved for approval of Ordinance 18-15 on first reading. An ordinance amending Title 20 of the Springfield Municipal Code by amending Chapter 2 entitled "Temporary Food Vendor Regulations" by rescinding Section 20-201 entitled "Temporary Food Vendors Not Allowed to Operate at a Fixed or Permanent Location" and Section 20-202 entitled "Permit Fees and Exemptions" in their entirety and substituting new Sections 20-201 through 20-206. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 2.11 Alderman Harris moved for approval of Ordinance 18-16 on first reading. An ordinance amending Title 16 of the Springfield Municipal Code entitled "Streets, Sidewalks, Etc." by rescinding Chapter 6 entitled "Parades" and substituting a new Chapter 6 entitled "Parades & Special Events" with Sections 16-601 through 16-611. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 2.12 Resolution 18-19 was withdrawn.
- 2.13 Alderman Hubbard moved for approval of Resolution 18-20. A resolution declaring certain property surplus and authorizing the disposal of such property. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

The surplus property included items from the Parks and Recreation Department, Administration, Finance Department, Water Department, and Cemeteries.

### 3.0 Administrative

- 3.1 Alderman Hubbard moved to approve the monthly TVA wholesale fuel cost adjustment of \$0.01892 per kilowatt hour effective July 1, 2018. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

The resulting retail rate is 0.13% higher than last month and will result in no significant increase/decrease in the average residential electric bill.

- 3.2 Alderman Hubbard moved to approve the adjustment of monthly gas rates of the Springfield Gas Department. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

The Purchased Gas Adjustment (PGA) remained unchanged from the previous month.

- 3.3 Alderman Gragg moved to approve the parade applications for the Robertson County Chamber of Commerce for Pep Rally on the Square, August 9, 2018; Experience Robertson Tourism Event, September 9, 2018; and Christmas on the Square, November 17, 2018. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

- 3.4 Alderman Hubbard moved to approve a request from the Historic Event Coordinators to extend the street closures for the previously approved 1<sup>st</sup> Friday Night Markets. This request is to accommodate larger crowds. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

- 3.5 State Form CT-0253, Report on Debt Obligation, which reports on the \$9,555,000 of General Obligation Public Improvement Bonds, Series 2018 that were issued on May 23, 2018. No action was required.

- 3.6 Discussion on online sales tax revenues tabled until the July meeting so that State Senator Roberts and a subject matter expert from the Tennessee Department of Revenue can be in attendance.

- 3.7 City Manager Gina Holt explained the additional funding requested by the Springfield/Robertson County Joint Airport Board for the terminal project. Henry "Hawk" Ruth, Airport Board Chairman, addressed the board and explained the need for the additional request. No action taken.

- 3.8 Alderman Hubbard moved to approve the re-appointment of Gary Dilliha as City Judge and Charlotte Fleming as Interim City Judge for a two-year term beginning July 1, 2018 and ending June 30, 2020. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

- 3.9 Alderman Trotter moved to approve the appointment to the Stokes Brown Public Library Board and re-appointments to the Highland Crest College Campus Advisory Board. The motion was seconded by Alderman Gragg.

Alderman Sneed moved to abolish the city's position on the Highland Crest College Campus Advisory Board. The motion was seconded by Alderman Head. City Attorney Christy Bartee advised the board to review the initial agreement

and defer this motion to next month. Alderman Head moved to defer to next month. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.

Alderman Trotter moved to approve the appointment of Alderman Tim Harris to the Stokes Brown Public Library Board for a three-year term beginning July 1, 2018 and ending June 30, 2021. The motion was seconded by Alderman Gragg and passed by a 6-0-1 roll call vote. Ayes: Schneider, Hubbard, Trotter, Sneed, Gragg, Head Abstain: Harris

- 3.10 Alderman Harris moved to approve the appointments of Joe Don King (Chairman, At Large) and Bayard Shelton (Ward 4) and the re-appointments of Wayne Dickerson (Ward 2) and Deann Pigott (Ward 6) to the Beer Board for four-year terms beginning July 1, 2018 and ending June 30, 2022. The motion was seconded by Alderman Trotter and passed by 7-0 roll call vote.
- 3.11 Public Works Director Allan Ellis gave an update on the status of the collapsed storm drain under the CSX railroad. No action taken.
- 3.12 Alderman Hubbard moved to approve a request from the Electric Department for ratification on the rental of a 77-foot bucket truck from Global Rental in the amount of \$17,700. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.
- 3.13 Alderman Hubbard moved to approve a request from the Water/Wastewater Department for the emergency repair of a Fairbanks-Morse Vertical Turbine raw water pump by John Bouchard & Sons Co. in the amount of \$18,520. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 3.14 Water/Wastewater Director Terry Beers gave an update on the AOC sewer project. No action taken.

#### 4.0 Consent

Alderman Hubbard moved to combine and approve all consent items. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

- 4.1 Electric Department's request to award the bid for wood poles to T.R. Miller Mill Company in the amount of \$13,322.70.
- 4.2 Electric Department's request to award the bid for transmission line material to Anixter, Inc. in the amount of \$34,634.49.
- 4.3 Public Works Department's request to award the bid for traffic signal and intersection improvements at Memorial Blvd. & Mooreland Dr. to S & W Contracting Co., Inc. of Murfreesboro, TN in the amount of \$31,182.50.

4.4 Gas Department's request to purchase four hundred (400) Itron automatic meter reading (AMR) endpoints from United Systems as a sole source purchase in the amount of \$28,600.

4.5 Police Department's request to award the quote to Watch Guard System for the purchase, setup, and configuration of five (5) in car camera systems for usage in police vehicles in the amount of \$29,600.

Mayor Schneider reminded everyone of the special meeting on Thursday, June 21, 2018 at 12:00 P.M. for the third and final reading of the budget.

5.0 City Manager's Report

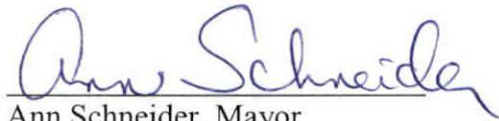
Ms. Holt reminded everyone that ethics forms are due by June 29, 2018.

The official Kick Off meeting with Lose Design for the Bransford Community Center is scheduled for June 25, 2018 at 6:00 P.M. in the Board Room at City Hall.

Ms. Holt also gave an update on the recycling program. Sign ups should begin in July with pick-up starting August 1, 2018.

6.0 Adjournment

Mayor Schneider adjourned the meeting.



Ann Schneider, Mayor

Attest:



Lisa H. Crockett, City Recorder