

**MINUTES  
BOARD OF MAYOR AND ALDERMEN  
REGULAR MEETING  
JUNE 20, 2017**

**Board present**

Mayor Ann Schneider  
Vice-Mayor Bruce Head  
Alderman Jeff Gragg  
Alderman James Hubbard  
Alderman Clay Sneed  
Alderman Tim Harris  
Alderman Bobby Trotter

**Staff present**

Interim City Manager Regina Holt  
City Recorder Lisa H. Crockett  
City Attorney Christina Barteo  
City Clerk Stephanie Toland

- 1.0 Call to order 6:00 P.M.
- 1.1 Pledge of allegiance to the American flag.
- 1.2 Alderman Hubbard moved to approve the minutes from the regular meeting of the Board of Mayor and Aldermen held on May 16, 2017. The motion was seconded by Alderman Harris and passed unanimously.
- 1.3 Public Hearing:
1. Ordinance 17-05, an ordinance adopting the Annual Budget and tax rate for the Fiscal Year beginning July 1, 2017 through June 30, 2018.
  2. Ordinance 17-06, an ordinance rescinding Ordinance 14-14 in its entirety and amending Title 12 of the Springfield Municipal Code entitled "Building, Utility, etc. Codes" by amending Chapter 1 entitled "Building Codes" by rescinding section 12-104 entitled "Modifications to the Residential Building Code" in its entirety and substituting a new section 12-104.
  3. Ordinance 17-07, an ordinance rescinding Ordinance 16-09 in its entirety and setting a new schedule of rates and charges for the Springfield water system.
  4. Ordinance 17-08, an ordinance rescinding Ordinance 16-10 in its entirety and setting a new schedule of rates and charges for the Springfield sewer system.
  5. Ordinance 17-09, an ordinance adopting a public records policy and establishing a schedule of fees.

2.0 Legislative

- 2.1 Alderman Gragg moved for approval of Ordinance 17-04 on third and final reading. An ordinance amending the Fiscal Year 2017 Annual Budget for the City of Springfield by amending certain General Fund and Utility Operating Fund Budgets. The motion was seconded by Alderman Hubbard.

Alderman Hubbard moved to amend Ordinance 17-04 that included an amended Exhibit A. The amendment would amend the General Fund, Wasterwater Operating Fund, Water Operating Fund, and Wastewater Capital Reserve Fund.

General Fund expenditures would remain at \$19,926,306.

Wastewater Operating Fund revenues would increase to \$8,525,276.

Wastewater Operating Fund expenses would increase to \$8,013,190.

Water Operating Fund revenues would increase to \$10,149,659.

Water Operating Fund expenses would increase to \$9,420,690.

Wastewater Capital Reserve Fund expenses would increase to \$935,821.

The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

Alderman Gragg moved to approve Ordinance 17-04 as amended. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

- 2.2 Alderman Hubbard moved for approval of Ordinance 17-05 on second reading. An ordinance adopting the Annual Budget and tax rate for the Fiscal Year beginning July 1, 2017 through June 30, 2018. The motion was seconded by Alderman Trotter.

Alderman Head moved to amend the General Fund expenditures budget by adding a donation to the Robertson County Fair Board to purchase bleachers in the amount of \$143,500 to the General Government Expense budget to be funded with cash. The motion was seconded by Alderman Hubbard and passed by a 6-1 roll call vote. Ayes: Head, Trotter, Hubbard, Schneider, Gragg, Harris Nay: Sneed

Alderman Head moved to amend the General Fund expenditures budget by adding a donation to the Springfield High School for the construction of a soccer field in the amount of \$125,000 to the General Government Expense budget to be funded with cash. The motion was seconded by Alderman Trotter and passed by a 6-1 roll call vote. Ayes: Gragg, Harris, Head, Hubbard, Schneider, Trotter Nay: Sneed

Alderman Harris moved to amend the General Fund revenues budget by adding the proceeds from the sale of Woodard Hall building in the amount of \$200,000. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

Alderman Harris moved to amend the Wastewater Capital Improvement budget by adding the Hwy 41 South sewer expansion in the amount of \$1.6 million to be funded with a bond issuance. The motion was seconded by Alderman Hubbard and failed by 3-4 roll call vote. Ayes: Harris, Head, Hubbard Nays: Schneider, Gragg, Sneed, Trotter

Alderman Harris moved to amend the General Fund Capital Improvement budget by adding the repair of Morningside Drive in the amount of \$350,000 to be funded with a bond issuance. The motion failed for a lack of second.

Alderman Harris moved to amend the General Fund expenditures budget by adding a donation to United Ministries in the amount \$6,300 to the General Government Expense budget to be funded with cash. The motion was seconded by Alderman Hubbard and failed by a 3-4 roll call vote. Ayes: Harris, Schneider, Hubbard Nays: Head, Trotter, Gragg, Sneed

Alderman Head moved to amend the General Fund expenditures budget by removing the comprehensive growth plan from the Community Development budget in the amount of \$20,000. The motion was seconded by Alderman Gragg and passed by a 6-1 roll call vote. Ayes: Trotter, Hubbard, Head, Sneed, Gragg, Harris Nay: Schneider

Alderman Sneed moved to remove funds from the Utility Departments that fund the REDI program in the amount of \$25,000.

Alderman Sneed withdrew his motion.

Alderman Hubbard moved to amend the General Fund Capital Improvement budget by adding Phase 3 of Martin Luther King, Jr. park in the amount of \$2.3 million to be funded with a bond issuance. The motion was seconded Alderman Trotter and passed by a 6-1 roll call vote. Ayes: Harris, Schneider, Hubbard, Trotter, Sneed, Gragg Nay: Head

Alderman Harris moved to amend the General Fund expenditures budget by adding an amount not to exceed \$100,000 to obtain an architect for a site plan for the Bransford Community Center to be funded with cash. The motion was seconded by Alderman Trotter.

Alderman Head moved to amend the motion by changing the amount to \$2 million for the Bransford Community Center which would include the architect fee as well as the entire project to be funded with a bond issuance. The motion was seconded by Alderman Gragg and failed by a 3-4 roll call vote. Ayes: Sneed, Head, Gragg Nays: Hubbard, Harris, Trotter, Schneider

Alderman Harris withdrew his original motion.

Alderman Hubbard moved to amend the General Fund Capital Improvement budget by adding \$3 million for the Bransford Community Center which would include the entire project and would be funded with a bond issuance. The motion was seconded by Alderman Trotter and failed by a 3-4 vote. Ayes: Trotter, Hubbard, Schneider Nays: Head, Sneed, Gragg, Harris

Alderman Sneed moved to amend the General Fund expenditures budget by adding \$500,000 for the Springfield/Robertson County Airport terminal to the General Government Expense budget to be funded with a bond issuance contingent upon Robertson County authorizing the matching funds. The motion was seconded by Alderman Head and passed by a 7-0 roll call vote.

Alderman Trotter moved to amend the General Fund Capital Improvement budget by adding \$2.5 million for the Bransford Community Center to be funded with a bond issuance. The motion was seconded by Alderman Hubbard and passed by a 4-3 roll call vote. Ayes: Schneider, Harris, Trotter, Hubbard Nays: Head, Sneed, Gragg

The Board took a 15-minute recess.

Alderman Sneed moved to defund the Chamber of Commerce by deleting the \$16,000 annual contribution. The motion failed for a lack of a second.

Alderman Hubbard moved for approval of Ordinance 17-05 as amended. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

- 2.3 Alderman Hubbard moved for approval of Ordinance 17-06 on second reading. An ordinance rescinding Ordinance 14-14 in its entirety and amending Title 12 of the Springfield Municipal Code entitled "Building, Utility, etc. Codes" by amending Chapter 1 entitled "Building Codes" by rescinding section 12-104 entitled "Modifications to the Residential Building Code" in its entirety and substituting a new section 12-104. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.
- 2.4 Alderman Hubbard moved for approval of Ordinance 17-07 on second reading. An ordinance rescinding Ordinance 16-09 in its entirety and setting a new schedule of rates and charges for the Springfield water system. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.
- 2.5 Alderman Hubbard moved for approval of Ordinance 17-08 on second reading. An ordinance rescinding Ordinance 16-10 in its entirety and setting a new schedule of rates and charges for the Springfield sewer system. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

- 2.6 Alderman Hubbard moved for approval of Ordinance 17-09 on first reading. An ordinance adopting a public records policy and establishing a schedule of fees. The motion was seconded by Alderman Harris.

Alderman Sneed moved to amend Ordinance 17-09 that included an amended Exhibit A. The motion was seconded by Alderman Head and passed by a 7-0 roll call vote.

Alderman Hubbard moved to approve Ordinance 17-09 as amended. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

- 2.7 Alderman Gragg moved for approval of Ordinance 17-10 on first reading. An ordinance rezoning one lot, a total of 11.89 acres, (Tax Map 91, Parcel 88.00) at 2525 S. Main St. from R-20, Low Density Residential to R-15, Medium Density Residential. The motion was seconded by Alderman Harris and passed by a 6-1 roll call vote. Ayes: Harris, Schneider, Hubbard, Trotter, Gragg, Head Nay: Sneed

- 2.8 Alderman Gragg moved for approval of Resolution 17-11. A resolution to appoint a department head to the Business Conduct and Ethics Committee. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

Grant Green, Planning and Community Development Director, was appointed to serve as the department head representative on the Business Conduct and Ethics Committee for the period of July 1, 2017 through June 30, 2018.

- 2.9 Alderman Hubbard moved for approval of Resolution 17-12. A resolution declaring certain property surplus and authorizing the disposal of such property. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

The surplus property included items from the Gas Department and Public Works Department.

### 3.0 Administrative

- 3.1 Alderman Hubbard moved to approve the monthly TVA wholesale fuel cost adjustment of \$0.02211 per kilowatt hour effective July 1, 2017. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

The resulting retail rate is 2.2% higher than last month and will result in a \$1.60 to \$2.70 increase in average residential electric bills.

- 3.2 Alderman Hubbard moved to approve the adjustment of monthly gas rates of the Springfield Gas Department. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

The Purchased Gas Adjustment (PGA) increased \$0.0007 or .17% from the previous month. The actual increase in rates across the board averaged .11 %.

- 3.3 Mr. Gary Jaeckel, Management Consultant from MTAS, recommended that the Board begin electronic interviews for the City Manager candidates to avoid costly travel expenses. He requested the Board members select their top 5-7 choices out of the list of candidates that was provided and email them to him by July 3, 2017.

The Board scheduled a Special Meeting on July 11, 2017 at 5:30 P.M. to interview candidates.

- 3.4 No motion was made to discuss and possibly take action on the Robertson County Board of Education request for waiver of water meter fees.

- 3.5 Alderman Gragg moved to approve three appointments to the Parks and Recreation Advisory Board for four (4) year terms beginning on July 1, 2017 and ending June 30, 2021. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.

Ward 1- Mr. Mark Jennings

Ward 2- Mr. Eugene Ellis

Ward 3- Mr. Michael Poole

- 3.6 State Form CT-0253, Report on Debt Obligation, which reports on the General Obligation Capital Outlay Notes, Series 2017 that were issued June 14, 2017. No action taken.

- 3.7 Alderman Gragg moved to approve an amended parade permit for the Robertson County Chamber of Commerce Art Walks and Summer Concert Series. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

- 3.8 Alderman Hubbard moved to approve Change Order No. 1 for Contract #15002 for asphalt pavement utility street repair. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.

The Change Order adds an additional unit price line item #109 for sawing, cold-planing 2" depth, removal and disposal of materials and installation of 2" hot mix asphalt at a unit price cost of \$50.00 per square yard.

- 3.9 Alderman Hubbard moved to approve easements for the Logan/Todd Regional Water Commission. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

- 3.10 Alderman Hubbard moved to ratify an emergency repair for the high service pump station at the water plant in the amount of \$18,657.16. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.
- 3.11 The Monthly Report No. 39: May 10, 2017 to June 12, 2017 on the progress of the sewer collection system rehabilitation work in compliance with the EPA Administrative Order on Consent was provided to the Board by Roger Lemasters, Director of Water/Wastewater Utilities. No action was taken.
- 3.12 Alderman Harris requested that Grant Green, Planning and Community Development Director, research the policies of surrounding counties concerning yard sales in commercial and residential districts and the enforcement of the ordinances and prepare recommendations at the next monthly meeting. No action was taken.

#### 4.0 Consent

- 4.0 Alderman Hubbard moved for approval of consent item 4.1. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

4.1 Public Works Department's request to award the bid for mowing right of ways and litter removal to TRH Contractors, Springfield, Tennessee in the amount of \$23,750.

#### 5.0 City Manager's Report

Ms. Holt informed the Board of the upcoming retirement of Chief Water Plant Operator Trent Morris after 40 years with the City. An advertisement for a trainee position will be posted in the near future in order to get adequate training before his retirement.

Ms. Holt reminded the Board of the new mandatory water and sewer education classes for all Aldermen as well as the ribbon cutting of the outdoor fitness equipment at Travis Price Park on June 30<sup>th</sup> at 10:30 A.M. She also informed the Board of the recruiting efforts by the Police Department and the new recruiting pamphlets.

#### 6.0 Adjournment

Alderman Gragg moved to adjourn.

A handwritten signature in blue ink that reads "Ann Schneider". The signature is written in a cursive style with a long, sweeping underline.

Ann Schneider, Mayor

Attest:

A handwritten signature in blue ink that reads "Lisa H. Crockett". The signature is written in a cursive style with a long, sweeping underline.

Lisa H. Crockett, City Recorder