

**MINUTES  
BOARD OF MAYOR AND ALDERMEN  
REGULAR MEETING  
JULY 17, 2018**

**Board present**

Mayor Ann Schneider  
Vice-Mayor Bruce Head  
Alderman Jeff Gragg  
Alderman James Hubbard  
Alderman Clay Sneed  
Alderman Tim Harris  
Alderman Bobby Trotter

**Staff present**

City Manager Regina Holt  
Assistant City Manager Ryan Martin  
City Recorder Lisa H. Crockett  
City Attorney Christy Bartee  
City Clerk Kimberly Brickles

1.0 Call to order 6:00 P.M.

1.1 Pledge of allegiance to the American flag.

Mayor Schneider began by thanking Parks and Recreation Director Terry Martin and his department, Grace Baptist Church, Robertson County Chamber of Commerce, and the booster club for all of their hard work on the Dixie Youth Baseball Tournament. The City of Springfield hosted the tournament and fourteen Tennessee counties were represented.

1.2 Alderman Hubbard moved to approve the minutes from the regular meeting of the Board of Mayor and Aldermen held June 19, 2018 and the special meeting held June 21, 2018. The motion was seconded by Alderman Harris and passed unanimously.

1.3 Public Hearing:

1. Ordinance 18-15, an ordinance amending Title 20 of the Springfield Municipal Code by amending Chapter 2 entitled "Temporary Food Vendor Regulations" by rescinding Section 20-201 entitled "Temporary Food Vendors Not Allowed to Operate at a Fixed or Permanent Location" and Section 20-202 entitled "Permit Fees and Exemptions" in their entirety and substituting new Sections 20-201 through 20-206.
2. Ordinance 18-16, an ordinance amending Title 16 of the Springfield Municipal Code entitled "Streets, Sidewalks, Etc." by rescinding Chapter 6 entitled "Parades" and substituting a new Chapter 6 entitled "Parades & Special Events" with Sections 16-601 through 16-611.

2.0 Legislative

- 2.1 Alderman Hubbard moved for approval of Ordinance 18-15 on second reading. An ordinance amending Title 20 of the Springfield Municipal Code by amending Chapter 2 entitled "Temporary Food Vendor Regulations" by rescinding Section 20-201 entitled "Temporary Food Vendors Not Allowed to Operate at a Fixed or Permanent Location" and Section 20-202 entitled "Permit Fees and Exemptions" in their entirety and substituting new Sections 20-201 through 20-206. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 2.2 Alderman Hubbard moved for approval of Ordinance 18-16 on second reading. An ordinance amending Title 16 of the Springfield Municipal Code entitled "Streets, Sidewalks, Etc." by rescinding Chapter 6 entitled "Parades" and substituting a new Chapter 6 entitled "Parades & Special Events" with Sections 16-601 through 16-611. The motion was seconded by Alderman Harris.

Alderman Sneed moved to amend section 16-605 (2) and section 16-610 (1) to read as follows:

16-605

(2) The application for a Parade/Special Event permit shall be filed in writing with the City Recorder not less than thirty (30) days prior to the contemplated parade/special event. No permit shall be granted more than one hundred eighty (180) days prior to the contemplated parade/special event. A copy of the application shall be given to the Chief of Police, and Public Works Director who shall investigate and make a report to the City Manager and Board of Mayor and Aldermen.

16-610 Notice to city officials. Immediately upon issuance of a parade/special event permit, the city recorder shall send a copy of the permit to the following:

- (1) The Mayor and Aldermen;
- (2) The City Manager;
- (3) The City Attorney;
- (4) The Fire Chief;
- (5) The Public Works Director;
- (6) The ambulance authority; and
- (7) The Chief of Police.

The motion was seconded by Alderman Head and passed by a 6-0-1 roll call vote. Ayes: Hubbard, Sneed, Harris, Schneider, Head, Gragg Abstain: Trotter

The original motion as amended was brought back to the floor and passed by a 7-0 roll call vote.

- 2.3 Alderman Hubbard moved for approval of Ordinance 18-17 on first reading. An ordinance to implement a Local Rate Adjustment for the Springfield Electric

Department. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

- 2.4 Alderman Hubbard moved for approval of Ordinance 18-18 on first reading. An ordinance amending the Fiscal Year 2019 Annual Budget for the City of Springfield by amending certain General Fund and Utility Operating Fund budgets. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.
- 2.5 Alderman Gragg moved for approval of Ordinance 18-19 on first reading. An ordinance rescinding Ordinance 11-03 and replacing it with new rules and regulations for Storm Water Management. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.
- 2.6 Alderman Hubbard moved for approval of Ordinance 18-20 on first reading. An ordinance rezoning one lot, a total of 1.9 acres, (Tax Map 102, Parcel 140, zoned AG-2 Agriculture) located at 2957 Old Highway 431 in the 9<sup>th</sup> Civil District and the contiguous right-of-way of William A. Batson Parkway to MRO, Multiple Residential and Office. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 2.7 Alderman Hubbard moved for approval of Resolution 18-21. A resolution declaring certain property surplus and authorizing the disposal of such property. The motion was seconded by Alderman Trotter and passed by a 7-0 roll call vote.  
  
The surplus property included items from the Fire Department and Administrative Services.
- 2.8 Alderman Hubbard moved for approval of Resolution 18-22. A resolution for tentative award to Cumberland Valley Constructors for the Carr Creek and Sulphur Fork Creek Wastewater Storage Facilities. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 2.9 Alderman Hubbard moved for approval of Resolution 18-23. A resolution for tentative award to Cleary Construction, Inc. for the Phase 5 Wastewater Interceptor Replacement contract. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 2.10 Alderman Hubbard moved for approval of Resolution 18-24 on first reading. A resolution annexing 1.9 acres of property located at 2957 Old Highway 431 (Tax Map 102, Parcel 140), Estate of Mary Kathleen Eden, and the contiguous right-of-way of William A. Batson Parkway. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.
- 3.0 Administrative

- 3.1 Alderman Hubbard moved to approve the monthly TVA wholesale fuel cost adjustment of \$0.01893 per kilowatt hour effective August 1, 2018. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

The resulting retail rate is 0.01% higher than last month and will result in no significant increase/decrease in the average residential electric bill.

- 3.2 Alderman Hubbard moved to approve the adjustment of monthly gas rates of the Springfield Gas Department. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

The Purchased Gas Adjustment (PGA) increased \$0.0004 or 0.11% from the previous month. The actual increase in rates across the board averaged 0.06%.

- 3.3a Alderman Hubbard moved to approve the parade application for the Northcrest Foundation's Family Movie Night Fundraiser on August 11, 2018. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

- 3.3b Alderman Hubbard moved to approve the parade application for the Robertson County Fair Board's Fair Parade on August 20, 2018. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

- 3.4 Discussion on online sales tax revenues: Alderman Sneed asked Mayor Schneider to reach out to the Governor and other elected officials for help with determining more details about specific online retailers reported sales tax. No action taken.

- 3.5 Alderman Hubbard moved to discuss the performance of Gary Dilliha, City Judge. The motion was seconded by Alderman Gragg.

Alderman Gragg moved to adopt a policy to perform an annual review of the City Judge. Since Mr. Dilliha was recently reappointed, the first performance review will be in July 2019. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.

- 3.6 Alderman Hubbard moved to discuss the performance of Christina Bartee, City Attorney. The motion was seconded by Alderman Gragg.

Alderman Gragg moved to adopt a policy to perform an annual review of the City Attorney on the anniversary of the date of hire beginning December 2018. The motion was seconded by Alderman Hubbard and passed by a 7-0 roll call vote.

Alderman Gragg moved to add a two (2) year appointment for the City Attorney beginning December 2018. The City Attorney will still serve at the will of the Board of Mayor and Aldermen. The motion was seconded by Alderman Harris and passed by a 4-3 roll call vote. Ayes: Sneed, Harris, Trotter, Gragg Nays: Hubbard, Schneider, Head

- 3.7a Alderman Hubbard moved to discuss and take action on a deferred motion from the June 19, 2018 Board of Mayor and Aldermen meeting to abolish the city's position on the Highland Crest College Campus Advisory Board. The motion was seconded by Alderman Sneed and failed by a 2-5 roll call vote. Ayes: Head, Sneed Nays: Harris, Trotter, Schneider, Gragg, Hubbard
- 3.7b Alderman Hubbard moved to approve the re-appointments of Sharon Hargraves and Clyde Richert to the Highland Crest College Campus Advisory Board. The term will now expire July 31, 2021. The motion was seconded by Alderman Harris and passed by a 6-1 roll call vote. Ayes: Trotter, Hubbard, Head, Schneider, Gragg, Harris Nays: Sneed
- 3.8 Alderman Trotter moved to approve the appointment of Walt Hannabass (Ward 5) to the Beer Board for remaining term ending June 30, 2020. The motion was seconded by Alderman Harris and passed by 7-0 roll call vote.
- 3.9 Alderman Hubbard moved to approve a request from the Public Works Department to extend the annual street repair & maintenance contract with Sessions Paving Co., Inc. for an additional 12 months. The contract would then expire on June 30, 2019. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.
- 3.10 Alderman Hubbard moved to approve easement numbers 239, 240, and 296 for the Logan Todd Regional Water Commission project. The motion was seconded by Alderman Harris and passed by a 7-0 roll call vote.
- 3.11 Water/Wastewater Utility Director Terry Beers gave an update on the AOC sewer project. No action taken.

#### 4.0 Consent

- 4.1 Alderman Hubbard moved to approve the Public Works Department's request for a sole source purchase of site furniture for Phase 3 of the Greenway Project from Maglin Site Furniture of Denver, CO in the amount of \$15,496.29. The motion was seconded by Alderman Gragg and passed by a 7-0 roll call vote.

Mayor Schneider reminded everyone that recycling begins August 1, 2018. To sign up visit [www.springfieldrecycles.com](http://www.springfieldrecycles.com).

#### 5.0 City Manager's Report

City Manager Gina Holt announced that the Springfield Dixie Youth 9-10 All Stars won the state tournament and will be going to the World Series in Lumberton, North Carolina. Their first game will be August 4, 2018.

Ms. Holt thanked the Parks and Recreation Department and all of the other city departments that provided volunteers for the week of the 4<sup>th</sup> of July. The Parks and Recreation Department hosted the Dixie Youth Tournament, hosted the Freedom Celebration and Fireworks at J. Travis Price Park, and the 1<sup>st</sup> Friday Summer Concert all in the same week. They did an excellent job.

Ms. Holt reminded the Board of Mayor and Aldermen that her performance evaluation is due on August 30, 2018.

The CDBG \$525,000 grant is specifically for the sewer system rehab for Sulphur Fork Creek and the Carr Creek interceptors as well as the stream bank stabilization project for Beans Cave Creek. We still have not heard an update on our park grant from LPRF for \$525,000.


Ms. Holt provided an updated on the status of the Royal Inn. The owner will be notified this week that he has until October 1, 2018 to either provide the City with a verifiable contract for the sale of the property or a contract for the demolition of the building. If the owner has not taken any action by October 1, 2018, the City will move forward with plans for demolishing the buildings and filing a lien on the property.

Thursday, July 19, 2018 from 5:00 P.M. until 7:00 P.M. Lose Design will host an Open House at Stokes Brown Public Library to solicit public input from the community and answer any questions about the proposed Bransford Community Center.

Alderman Gragg added the Relay for Life held on July 13, 2018 at Martin Luther King, Jr. Park was a great venue for the event and thanked Parks and Recreation Director Terry Martin for a job well done.

#### 6.0 Adjournment

Mayor Schneider adjourned the meeting.



Bruce Head, Vice Mayor

Attest:



Lisa H. Crockett, City Recorder